

# Lost/Stolen/Forged Check Checklist

**INSTRUCTIONS:**

*Upon completion of the requested information below, please check the appropriate box.*

*Retain the original checklist in the case record file and enclose a copy of the checklist with the PA 207 Packet.*

<b>County Assistance Office Case Worker Contact Information</b>		<input type="checkbox"/>
Name:		
Phone Number:		
Fax Number:		
E-Mail Address:		

<b>Payee Contact Information</b>		<input type="checkbox"/>
Name:		
Address:		
Phone Number:		
E-Mail Address:		
Fax Number:		

Copy of Payee Valid Driver's License or Photo ID Card	<input type="checkbox"/>
PA 207	<input type="checkbox"/>
Notarized Forgery Affidavit	<input type="checkbox"/>
Information Sheet	<input type="checkbox"/>
Copy of Lost/Stolen/Forged Check	<input type="checkbox"/>
Police Report or Incident Number <i>(If check is \$100.00 or greater.)</i>	<input type="checkbox"/>

<b>Police Department Contact Information</b>		<input type="checkbox"/>
Department Name:		
Address:		
Officer's Name:		
Phone Number:		